

**AUTHORIZATION FOR PRE-AUTHORIZED AUTOMATED TRIP PURCHASES  
(AutoTRIP)**

Company Name: **Saint Juliana Parish/School**

Company ID #: **36-2171055**

I (we) hereby authorize St. Juliana Parish/School, hereinafter called COMPANY, to initiate debit entries to my (our) account and depository named below, hereinafter called DEPOSITORY.

Depository name: \_\_\_\_\_ Type of account: Checking | Savings

Transit/ABA # \_\_\_\_\_ Account # \_\_\_\_\_

This authority is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY a reasonable opportunity to act on it.

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



Available scheduled withdrawal dates are the 10<sup>th</sup>, 20<sup>th</sup> and 30<sup>th</sup> of each month, (or the following business banking day.) You may choose to have withdrawals made on any or all of those dates.

This program is designed to accommodate regular purchases, such as for groceries, gasoline, etc. You are allowed six (4) modifications to a single AutoTRIP order during any 12-month period; additional modifications incur a \$5 fee. You may always supplement your AutoTRIP order with a standard TRIP pre-paid order or Cash & Carry purchase at any time.

Forty-eight hours (two business days) advance notice is required to temporarily suspend or permanently cancel an automated withdrawal request. (A temporary suspension constitutes an AutoTRIP modification.)

An ACH refusal fee of \$10.00 will be assessed if there are insufficient funds to cover an automated debit on the process date.

**Please direct any questions about the AutoTRIP program to Lynn Gibbons,  
ligibbons@stjuliana.org or through the parish business office (773.631.4127 x25).**